

**Baker
McKenzie.**

Canadian Immigration Session – Applying for Permanent Residence

McMaster University | April 11, 2023

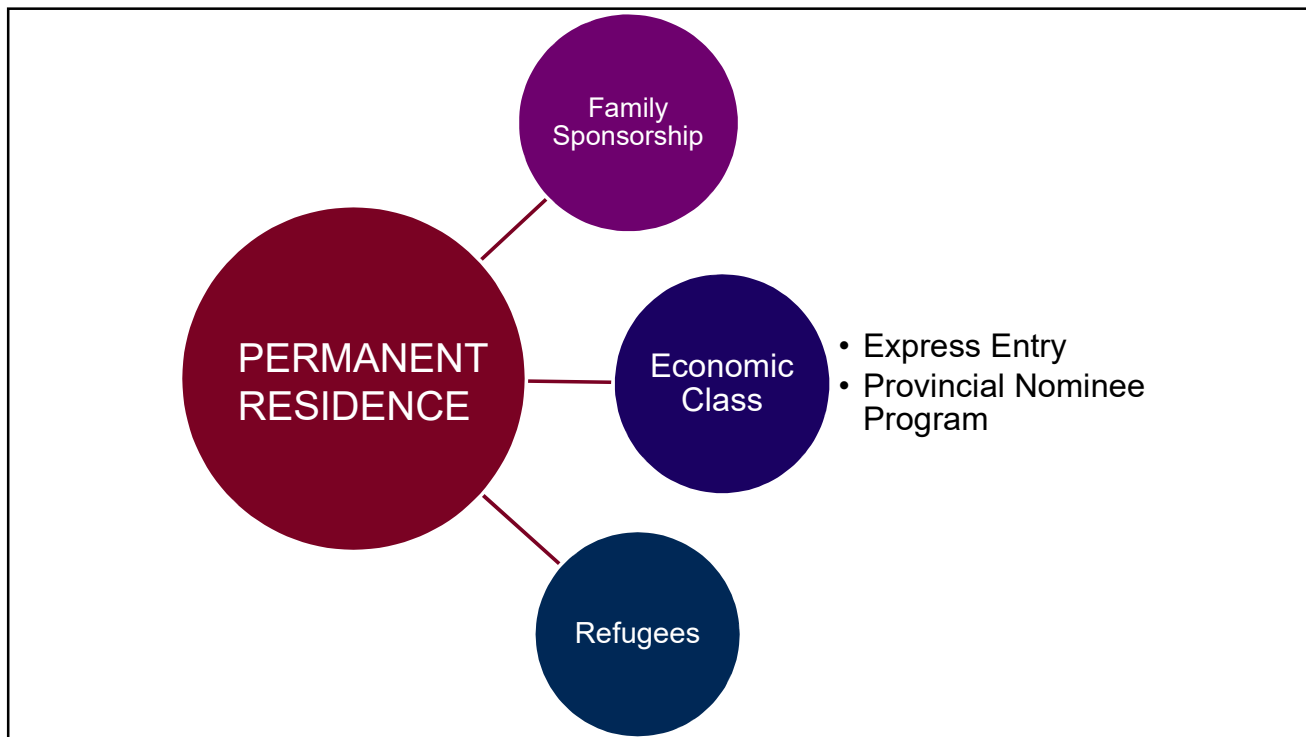


Agenda

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Overview



Economic Permanent Residence Categories

- Express Entry
 - Federal Skilled Worker Program (FSWP)
 - Canadian Experience Class (CEC)
 - Federal Skilled Trades Program (FSTP)
- Provincial Nominee Program (PNP)
 - Provincial application submitted online via provincial portal
 - Federal application submitted online via either
 - Express Entry system, OR
 - Permanent Residence online application portal

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Express Entry

What is Express Entry (EE)?

- Online **application management system**
- Used to process PR applications submitted under the FSWP, CEC, or FSTP categories (and some PNP categories)
- Points-based system (CRS)
 - age, education, Canadian and foreign work experience, language skills, marital status, Canadian education, Canadian siblings

Express Entry Categories

Federal Skilled Worker Program (FSWP)

- Points-based
- Don't need Canadian work experience
- Proof of funds
- CLB 7

Canadian Experience Class (CEC)

- One year of Canadian work experience
- CLB 7 or CLB 5

NOC Codes - TEER Categories

Skill Level	TEER Category
Skill level 0	TEER 0
Skill level A	TEER 1
Skill level B	TEER 2 and TEER 3
Skill level C	TEER 4
Skill level D	TEER 5

Express Entry Application Process



Comprehensive Ranking System (CRS)

Maximum points awarded = 1200 points:

Core Factors	Up to 500 points
Skills Transferability	Up to 100 points
Provincial Nomination	600 points
Additional ("Bonus") Points	15 - 200 points

Self-Assessment Tool: [Comprehensive Ranking System \(CRS\) tool: skilled immigrants \(Express Entry\)](#)

Express Entry Process - Getting started

- Renew your Passport!!
- Review the IRCC website
 - [EE Completeness Check](#)
 - IRCC guidance for your specific category
- **Steps for Express Entry Application Process:**
 1. Gather required documents
 2. Create Express Entry Profile
 3. Submit an electronic Application for Permanent Residence (eAPR)

Gather Required Documents

- **Language Test** – mandatory requirement
 - Complete an English and/or French test with an approved testing agency
 - Must meet threshold level based on NOC TEER category
- **Educational Credential Assessment (ECA)** – may be required, strongly recommended
 - Highest non-Canadian credential
 - Points for education for FSWP and EE
- **Employment Verification Letters (EVLs)** – skilled positions within past 10 years
 - Points for work experience for FSWP and EE

Language Test – English or French

- Designated Agencies are IELTS or CELPIP (English) and TEF or TCF (French)
 - IELTS
 - Must take the "General Training" option
 - CELPIP
 - Must take the "CELPIP-General (CELPIP-G)" test
- Results valid for two (2) years
- Must be valid at time of eAPR submission
- If you take more than once, the test with the best scores can be used, even if it's not the most recent

IELTS and CELPIP Test Reports

IELTS
Test Report Form GENERAL TRAINING

NOTE: Applicants to immigration and other government agencies should be aware of the IELTS UK Residency and UK Visa Rules. Applicants to immigration and other government agencies should be aware of the IELTS UK Residency and UK Visa Rules. It is recommended that the candidate's language ability as reported in this Test Report Form be accompanied by any other form of proof of the candidate's English language ability.

Centre Number: [] Date: [] Candidate Number: []

Candidate Details

Family Name: []
 First Name: []
 Candidate ID: []

Date of Birth: [] Sex (M/F): [] Scheme Code: [] Private Candidate: []

Country or Region of Origin: []
 Country of Nationality: []
 First Language: []

Test Results

Listening	7.0	Reading	6.5	Writing	7.0	Speaking	6.5	Overall Band Score	6.5	CEFR Level	B1
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Administrator Comments: []

Administrator's Signature: []
 Date: [] Test Report Form Number: []

BRITISH COUNCIL | idp | Cambridge Assessment English

CELPIP OFFICIAL SCORE REPORT
GENERAL

Test Taker Information

Registration Number: []
 PIN: []
 Date of Birth: []

Test Information

Test Date: [] Test Centre: [] Created: []

CELPIP-General Test Results

Listening	9
Reading	12
Writing	10
Speaking	12

Chief Executive Officer's Signature: [] Date of Signing: []

This CELPIP Official Score Report was downloaded from the test taker's CELPIP Account.

Paragon | Technology of Immigration Assessment | 110 - 2025 St-Jacques Street, West Tower, BC, V6P 4G5, 604-696-3466 (toll-free), 604-696-3466 (toll-free), 604-696-3466 (toll-free)

Create Express Entry Profile

GCKey Account

- Online application tool for IRCC
- Visit the IRCC website to create a GCKey Account
- All documents must be uploaded through GCKey Account

View the applications you submitted
 Review, check the status or read messages about your submitted application.

Personal checklist

Personal Reference Code

If you have already completed the Come to Canada or the Express Entry wizard, you would have received a document checklist and/or a personal reference code, based on the answers you provided.

* Please enter your personal reference code to begin your application. (required)

[]

Continue Cancel

I do not have a Personal Reference Code

If you do not have a personal reference code, you may answer a series of questions to find out if you are eligible to apply for a visa and/or permit, apply for Express Entry, and begin an online application.

If you begin your application **after you have logged into your account**, you will not receive a personal reference code, as the system will save your document checklist right into your account.

Determine your eligibility and apply online:

Visitor visa, study and/or work permit

Express Entry (EE)

International Experience Canada (IEC)

Create Express Entry Profile

- Complete Express Entry Profile with information that is material to your eligibility and points score, including:
 - Personal details
 - Education and ECA info (if applicable)
 - Intended occupation in Canada
 - Available funds
 - Contact information
 - Language test results
 - Canadian/foreign work experience
 - Canadian relatives
- All material information will need to be supported with documentation at the next stage in the process (no documents at this stage)

Candidate Pool

- Profile entered into pool:
 - CRS score confirmed
 - Category options confirmed
 - Validity period confirmed (1 year)
- ITA selection draws approximately every 2-3 weeks
- IRCC invites however many it can process within target 6 month processing time
- Tie breaker rule
- Some updates are automatic (age, work experience, language expiry, etc.)
- Some updates must be inputted (new ECA, family updates, etc.)

ITA – Invitation to Apply

 Government of Canada / Gouvernement du Canada



Date: July 08, 2021
Express Entry Profile:



Email:

Dear

We are writing to you about your Express Entry profile submission.

Based on the information you provided us in your Express Entry profile, we are pleased to invite you to apply for permanent residence under the Canadian Experience Class (CEC). Below is the list of criteria upon which this invitation was based on:

Express Entry criteria	Your Scores
CRS – Human Capital – Age	28
CRS – Human Capital – Level of Education	120
CRS – Human Capital – First Official Language Proficiency	102
CRS – Human Capital – Second Official Language Proficiency	0
CRS – Human Capital – Canadian Work Experience	72
CRS – Spouse – Level of Education	0
CRS – Spouse – First Official Language Proficiency	0
CRS – Spouse – Canadian Work Experience	0
CRS – Skill Transferability – Education	38
CRS – Skill Transferability – Foreign Work Experience	50

Submit an eAPR

- 60 days to submit **complete** eAPR
- Obtain time-sensitive documents
 - Medical exam (1 year validity)
 - Digital photo (6 months validity)
- Clear, colour scans are recommended
- Adhere to customized document checklist
- Include explanation letters where needed (e.g. name change)

Police Clearance Certificates (PCCs)

- Required from every country in which individual resided for six **consecutive** months or more within past 10 years (or since the age of 18 if less than 10 years ago)
- Review country-specific requirements as far in advance as possible ([How to get a police certificate](#))
- Document every step of application process
- PCC must have been issued **after** individual last resided in country
- PCC must have been issued within past six months for current country of residence (except Canada)
- Upload **colour** scan of original PCC

Immigration Medical Examination

- Schedule after ITA received
- Panel physician **only**
- **Upfront** medical exam
- Call before appointment to confirm if specific information or documents are required at that particular physician's office
- Request proof of completion of medical exam to upload with eAPR
- Results will be sent by physician directly to IRCC

Other Supporting Documents for eAPR

- Canadian tax documentation (T4s, Notice of Assessments) for Canadian work experience (ensure tax filings are up-to-date)
- Canadian education transcripts
- Proof of funds
- Civil status documents (birth, marriage, or divorce certificates, etc.)
- Certified translations of all documents that are not in English or French
- Explanation letters (e.g. Name change)
- Appendix/Declarations (e.g. Travel History)
- Ensure passport is valid for more than one year *at least*

Additional Considerations

- Plan around deadlines, including age changes and validity of documents (passport, status document, EE documents) – could impact PR
 - Do not assume that your work permit can be extended – obtain PR well before expiry
 - Do not make travel plans beyond passport, travel document or status document expiry
- Foreign work experience must have been at least one year of paid, skilled, full-time work (or equivalent part-time) and must be verifiable
- If you are applying with a non-Canadian spouse, compare your respective points scores
 - Whoever has the higher points should be the principal applicant

Common Mistakes

- Inconsistencies
 - within eAPR forms
 - with supporting documents
- What to include in Work History / Education History
- Primary Occupation
- Intended Occupation / Arranged Employment
- Travel History

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IRCC Requests & Final Stage

Requests from IRCC

- Once your eAPR is submitted and in process, IRCC may request additional documents or information
- Timeframe to submit usually **7 - 60 days** from IRCC request date
- Some items are triggered by your eAPR submissions
- [IRCC Web form](#)



Biometrics

- Pay the Biometrics Fee when submitting application
- Biometrics Instruction Letter (BIL) will be issued to you soon after filing your application – cannot complete Biometrics you receive your BIL
- Book appointment at local Biometrics collection service point to provide Biometrics:
 - Digital photo
 - Fingerprints

Landing Process

- Final stage of PR application process for in-Canada applicants has changed
 - Applicants receive email instructions for creating a **PR Confirmation Portal**
- Final stage of PR application process for outside Canada applicants resembles pre-COVID process
- Signed COPR = Status Document
 - Can be used to update SIN and OHIP
 - Cannot be used for travel

PR Confirmation Portal

 Immigration, Refugees and Citizenship Canada Immigration, Réfugiés et Citoyenneté Canada	 Immigration, Refugees and Citizenship Canada Immigration, Réfugiés et Citoyenneté Canada
<p>Date: June 14, 2022</p> <p>UCI: Application #: DOB: Email:</p>	<p>If you are outside Canada:</p> <p>If you are currently outside Canada, you cannot be landed using the PR Portal (PR Confirmation). It is important that you let us know when you are planning on returning to Canada by replying to this email. Further instructions will be sent to you.</p> <p>Sincerely,</p> <p>Immigration, Refugees and Citizenship Canada</p>
<p>Your application for permanent residence has been approved. The final step in processing your application is to confirm your permanent residence and create your permanent resident card. You'll complete this process through the Permanent Resident Portal (PR Confirmation).</p> <p>In the portal, you'll confirm that you and your dependants are in Canada, provide your Canadian address and submit your photo to create your permanent resident card.</p> <p>You need to access the portal yourself. Your representative cannot access the portal on your behalf.</p> <p>If you are a representative and receiving this message on behalf of a client, you must forward the message to your client.</p> <p>Next steps:</p> <ul style="list-style-type: none"> • Reply to this email and confirm the email address you want to use. • As the principal applicant, you'll act on behalf of your dependants. If you would prefer your dependants to have their own accounts, please indicate so in your reply to this email. • In your reply to this email, copy and paste this template and fill in the information for yourself and for each member of your family. If you are not sure of the exact date(s) of your entries to Canada, you can provide your best estimate. 	<p>Canada:</p> <p>When is your expected return date:</p> <p>the portal, or if you experience any let us know by replying to: Portal.IRCC@icc.gc.ca</p> <ul style="list-style-type: none"> • Once you reply by email, we'll send you an invitation to create a portal account from: IRCC PR Portal/Portail RP IRCC-IRCC-DoNotReply: NePasRepondre.IRCC@irson-srnel.apps.cic.gc.ca <p>If you didn't get our email, check your junk mail or spam folder.</p> <p>Please respond quickly with the requested information, this will result in faster processing.</p> <p>Find out more about the portal on our website.</p> <p>Changes to your situation:</p> <p>You must inform us immediately by replying to this email of any of these changes:</p> <ul style="list-style-type: none"> • You get married, divorced, enter a common-law union, or become separated from your spouse. • In the event of the death of <ul style="list-style-type: none"> ○ the sponsor; ○ the principal applicant; or ○ any accompanying family member. • You, or any of your family members, give birth to or adopt a child. • You, or any of your family members, are charged or convicted of a criminal offence. • You, or any of your family members, are no longer interested in becoming permanent residents of Canada. <p>If you answer yes to any of the above, please provide details.</p>

Permanent Residence Card (PR Card)

- PR Card is a travel document, not a status document
- PRs **must** carry valid PR Card to re-enter Canada by commercial vehicle
- PR Card must be renewed every five (5) years to facilitate travel
- Travel should be avoided (or at least minimized) until PR Card issued
- Alternative document = Permanent Resident Travel Document (PRTD)



Maintaining PR Status

- Permanent residence is **PERMANENT** – it just needs to be maintained
- Record travel history before PR and after PR
- Physical presence requirement: 2 years (730 days) out of every 5 year period (some limited exceptions)
- Residency determination usually made when officer reviews PR Card renewal application or PRTD application
- Consider applying for citizenship after being a PR for 2 – 3 years

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Accompanying Dependents

Who can be included as an accompanying dependent?

- Spouse
- Common-Law Partner
- Dependent children
- Not parents of principal applicant

Dependent Children

- Maximum age of dependency for children is **under** 22 years of age
- Includes child that is 22 years old or above, but financially dependent on parents due to mental or physical disability
- Excludes child that is under the age of 22, but has a spouse or common-law partner
- Lock-in date
- Requirements for children whether accompanying or not

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Work Permit Extensions

Bridging Open Work Permit

- Individuals with permanent residence application in process
- Open work permits authorize work for any:
 - Employer
 - Occupation
 - Location (**not** QC)
- Additional Open Work Permit Holder Fee (\$100.00)
- BOWP is available to non-PNP Express Entry applicants
 - PNP applicants may be eligible for T13

Maintained (Implied) Status

- Submit BOWP work permit extension before work permit expiry date
- Maintained (implied) status after their work permit expires
- May continue working per conditions of expired work permit as long as you remain **inside** Canada until new work permit is approved
- Must remain **inside Canada** until a decision is made and new status document is issued

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Immigration Resources

Immigration Resources

Resource	Link
IRCC Home Page	Immigration and citizenship - Canada.ca
Self-Assessment Tool	Comprehensive Ranking System (CRS) tool: skilled immigrants (Express Entry)
EE Completeness Check	EE Completeness Check
How to get a PCC – Start Page	How to get a police certificate
NOC Codes	National Occupational Classification
IRCC Webform	IRCC Web form
IRCC Twitter Feed	IRCC (@CitImmCanada) / Twitter

Questions

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