

Ranked among the top 100 universities globally, McMaster is a research-intensive, student-centered university dedicated to advancing human and societal health and well-being and has achieved an international reputation as a center of excellence for teaching and learning, innovation, and creativity. McMaster is focused on preparing its students to be engaged and thoughtful citizens, equipped with the skills, knowledge, resilience, and understanding needed to make a positive and effective contribution to the world. In addition to providing an outstanding, personalized learning environment for its students, the University has the ability and the creativity, across all six Faculties, to partner and collaborate on the knowledge, discoveries and innovation that are needed to make a positive and decisive impact on our society and world.

As one of Canada's U15 research-intensive institutions, the University's commitment to excellence in research is evidenced through its impressive research resources with a total research income of \$374.6 million, averaging \$419,000 per faculty member which is more than double the national average. Currently, McMaster is home to over 37,000 students, over 14,800 staff and close to 1,000 full-time faculty. As an institution, McMaster is committed to creating a brighter world for all.

The Office of the Provost and Vice-President (Academic) is the gathering point for all matters academic including enrolment management; program development and assessment; faculty recruitment, retention and promotion; student life; budget and space allocation; and strategic planning. The Provost prioritizes initiatives, both current and future, that will help advance the health, wellbeing and academic success of the McMaster community. The Office of the Provost has an annual aggregate budget in excess of \$550 million and has oversight of nine academic areas including Faculties and Schools, Centre for Continuing Education, Library, McMaster Museum of Art, Student Affairs, Faculty Relations, International Affairs, Institutional Research and Analysis, and Equity and Inclusion.

Reporting to the Provost and Vice-President (Academic), the Associate Vice President, Academic Planning and Finance (AVP) supports the Provost's goals and objectives in academic planning and financial management.

The AVP provides senior support and advice to the Provost and other senior leaders in the areas of policy development, strategic planning and resource allocation, independently handles inquiries and requests and resolves problems requiring in-depth knowledge of the Academic area and a detailed understanding of the University, its policies and procedures on issues, many of which may be confidential or sensitive, and determines the appropriate course of action and follows this through to resolution. The AVP approaches issues management in a fair, helpful, and objective way and consistently demonstrates collegiality, sound judgment, and professionalism. The AVP provides support, guidance, advice, and acts as a subject matter expert for the Provost's leadership team, and their functions.

The ideal candidate will bring advanced education and/or professional credentials, along with leadership experience within a diverse portfolio of functions and in organizations with complex governance structures as well as strong administrative, financial and operational acumen. The ideal candidate will be strategic, visionary, innovative, collegial, and possess the leadership acumen to lead others and work collaboratively with diverse stakeholders across the University, and will understand the goals of the university and can translate them into plans that support the University's mission, allowing students, faculty and staff to realize their goals, and ensuring McMaster University's sustainability in the broadest sense. The ideal candidate will be service, solutions and systems focused and is passionate about collaborating with and supporting others in the pursuit of the academic,

teaching and research mission of the University.

**If you are interested in this opportunity, please apply online at [www.kbrs.ca/career/17158](http://www.kbrs.ca/career/17158). For more information, contact Katherine Frank ([kfrank@kbrs.ca](mailto:kfrank@kbrs.ca)) or Beth McLennan ([bmclennan@kbrs.ca](mailto:bmclennan@kbrs.ca)).**

The diversity of the McMaster workforce is at the core of our innovation and creativity and strengthens our research and teaching excellence. In keeping with its Statement on Building an Inclusive Community with a Shared Purpose, McMaster University strives to embody the values of respect, collaboration, and diversity, and has a strong commitment to employment equity. The University seeks qualified candidates who share our commitment to equity, diversity and inclusion, who will contribute to the diversification of ideas and perspectives, and especially welcomes applications from indigenous (First Nations, Métis or Inuit) peoples, members of racialized communities, persons with disabilities, women, and persons who identify as 2SLGBTQ+.

As part of McMaster's commitment, all applicants are invited to complete a confidential Applicant Diversity Survey as part of the application submission process. The Survey questionnaire requests voluntary self-identification in relation to equity-seeking groups that have historically faced and continue to face barriers in employment. The entire survey will take approximately two minutes to complete. All information collected is confidential and will be used to support efforts to broaden the diversity of the applicant pool and to promote a fair, equitable and inclusive talent acquisition process. The survey link will be provided at the time of application.

Canadians and permanent residents will be given priority.

McMaster University and KBRS will provide support in the recruitment process to applicants with disabilities, including accommodation that takes into account an applicant's accessibility needs. If you require accommodation in order to participate as a candidate in the recruitment process, please contact [accommodate@kbrs.ca](mailto:accommodate@kbrs.ca) or communicate your needs to the recruitment professional named in the job description.