

Appointment Information			
<i>Faculty Member:</i>		<i>Rank:</i>	
<i>Principal Department:</i>			
<i>Associate Department:</i>			
<i>Appointment Date:</i>		<i>Length of Term:</i>	
<i>Please attach the faculty member's current Curriculum Vitae with this completed form.</i>			

Policies
<i>Please refer to the following Senate-approved policies regarding Associate Membership (see www.mcmaster.ca/policy): "Policy on Joint Appointments and Associate Membership (SPS 5)" and "Policy Governing Associate Memberships (SPS 6)".</i>

Duties					
1. <i>Describe the extent of the Member's participation in undergraduate studies.</i>					
▪					
2. <i>Will the member have regular and continuing responsibility for graduate student supervision? ("X")</i>		Yes		No	
<i>If Yes, how many students in this Department would normally be assigned to the member?</i>	#	Students			
3. <i>Describe the extent of the Member's participation in formulating the Department's graduate policy and in decisions concerning students.</i>					
▪					
4. <i>Will the member give lectures in the Department? ("X")</i>		Yes		No	<i>If Yes, describe the extent of the Member's activity.</i>
▪					

Approvals			
<i>This form is to be passed for approval in succession to the various officers indicated after initiation by the Chair of the Associate Department. When all approvals have been obtained, the Provost's Office will send a letter and a copy of this form to the Associate Member and all signatories.</i>			
<i>Associate Department and Faculty</i>		<i>Principal Department and Faculty</i>	
<i>Chair</i>		<i>Chair</i>	
<i>Dean*</i>		<i>Dean*</i>	
<i>Vice Provost & Dean (Grad Studies)</i>		<i>Provost & Vice-Pres. (Academic)</i>	

* Dean needs to sign only once if Departments are from the same Faculty